

## DRAYAGE SERVICES Order Form

### CREDIT CARD INFORMATION REQUIRED WITH ALL ORDERS

EXHIBITOR: _____		BOOTH NO: _____	AMOUNT DUE: _____
ADDRESS: _____		CITY & STATE: _____	ZIP: _____
PHONE: _____	FAX: _____	DATE: _____	
SIGNATURE: _____		PLEASE PRINT NAME: _____	
<b>We Accept:</b> <input type="checkbox"/> MASTER CARD <input type="checkbox"/> VISA			
CREDIT CARD #: _____		EXP. DATE: _____	CCID _____
AUTHORIZATION # _____		MAKE CHECKS PAYABLE TO: <b>FRW Exhibit Rentals</b>	

**PAYMENT POLICY:** All inbound shipments MUST BE PREPAID and arrive no later than seven (7) business days prior to move-in day. All drayage charges from FRW Exhibit Rentals are separate from any carrier charges you may incur. All outbound shipments will be sent COLLECT ONLY OR PREPAID BY EXHIBITOR.

<p><b>ALL SHIPMENTS <u>MUST</u> BE SENT TO THE FOLLOWING ADDRESS:</b></p> <p><b>TO:</b> ( EXHIBITING FIRM NAME ) BOOTH # _____</p> <p><b>FOR: (SHOW NAME)</b>          C/O FRW Exhibit Rentals          3149 Creekwood Drive          Reno, NV 89502</p>	<p><b>* All Pieces should be labeled separately</b></p> <p><b>** You must attach your carriers shipping return labels, call and schedule them to pickup your container/s from our warehouse.</b></p>
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PLEASE COMPLETE INFORMATION BELOW INCLUDING TOTAL SHIPMENT WEIGHT AND AMOUNT			
<p><b>A. INBOUND SHIPMENTS</b> (This completed form must precede your shipment)</p> <ol style="list-style-type: none"> <li>1. Receipt of shipments and up to 10 days storage in advance of set-up</li> <li>2. Delivery of material to booth</li> <li>3. Removal of crates and storage of same during show</li> </ol>	\$ . 45 per lb	WEIGHT _____	AMOUNT \$ _____
<b>NOTE: A 200 lb. minimum charge will apply.</b>			
<p><b>B. OUTBOUND SHIPMENTS</b> (Please complete outbound info below)</p> <ol style="list-style-type: none"> <li>1. Return of crates, at close of the exhibit, to your booth</li> <li>2. Removal of shipments from booth and reloading same on outgoing carrier.</li> </ol>	\$ . 45 per lb	WEIGHT _____	AMOUNT \$ _____
<b>NOTE: A 200 lb. minimum charge will apply.</b>			
<p><b>C. STORAGE</b>          Freight can be stored for up to 10 days after this event at an additional cost of <b>\$10.00 per day</b>.</p>			

CONSIGNEE:	CARRIER:
STREET ADDRESS:	YOUR ACCOUNT #:
CITY, STATE, ZIP:	SERVICE TYPE: <input type="checkbox"/> Standard <input type="checkbox"/> Rush

**NOTE: YOUR ON-SITE REPRESENTATIVE MUST COMPLETE AN OUTBOUND "SHIPPING AUTHORIZATION". OUTBOUND FREIGHT WILL BE SHIPPED WITHIN THREE (3) BUSINESS DAYS AFTER THE LAST MOVE-OUT DAY OF THE EVENT.**